

# SOUTH SOMERSET FEDERATION OF CARNIVALS

## TICK BOX FORM

- MOUNTED ENTRIES MUST COMPLETE THIS FORM
- ENTRIES WITH VEHICLES IN THE PROCESSION MUST COMPLETE THIS FORM
- WALKING ENTRIES SHOULD COMPLETE ANY RELEVANT SECTIONS

**<<< This tick box form MUST be handed into the admin officer prior to entry into line up for each carnival. No form will mean you are unable to participate in the procession >>>**

**Please write below which carnival you are attending:**

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Tick all the relevant boxes to confirm you have the in-date documents.

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | <b>ROAD TAX</b>   |
| <input type="checkbox"/> | <b>PUBLIC LIABILITY INSURANCE CERTIFICATE (please see entry rules)</b>  |
| <input type="checkbox"/> | <b>TOWING VEHICLE(S) INSURANCE CERTIFICATE (This is required for all towing vehicles including generator towing vehicle)</b>                                      |
| <input type="checkbox"/> | <b>VSO – IF APPLICABLE</b>  |
| <input type="checkbox"/> | <b>WEIGH DOCUMENTS (These should have an official stamp and be dated)</b>   |
| <input type="checkbox"/> | <b>BRAKE DOCUMENTS (These should have an official stamp or be witnessed and signed by a member of the TEC team if the Tapley meter is used and must be dated)</b> |
| <input type="checkbox"/> | <b>RISK ASSESSMENTS FOR ENTRY AND STATEMENT OF INTENT (These should be signed and dated)</b>  |
| <input type="checkbox"/> | <b>DRIVER CHECK LISTS</b>   |
| <input type="checkbox"/> | <b>DRIVER AWARENESS CERTIFICATE AND DRIVERS LICENSES</b>  |
| <input type="checkbox"/> | <b>ROAD CREW AWARENESS CERTIFICATES</b>   |
| <input type="checkbox"/> | <b>DO NOT CROSS SIGNS / FLEXIBLE BARRIERS</b>   |

CARNIVAL CLUB / Name: \_\_\_\_\_

I confirm that all the above documents are current, in the club's possession and available for inspection by a committee member. Failure to comply will result in refusal of entry to the carnival.

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Position in Club \_\_\_\_\_ Date \_\_\_\_\_