

**Title: Pandemic pedagogy: Exploring the role of invisible international academics**

The research is being carried out by the following researchers:

**Dr Jasvir Kaur Nachatar Singh**  
**Dr Amrita Kaur**

The following researchers will be conducting the study:

Role	Name	Organisation
Principal Investigator	Jasvir Kaur Nachatar Singh	Department of Management, Sport & Tourism, La Trobe University
Co-investigator	Amrita Kaur	School of Psychology, College of Liberal Arts, Wenzhou-Kean University, China
<b>Research funder</b>	This research is supported by in kind support by La Trobe University.	

**1. What is the study about?**

You are invited to participate in a study investigating the experiences of international academics who have been employed during COVID-19 but working remotely due to border closure. We hope to explore and understand the benefits and challenges in working remotely by international academics. This is important, as it will uncover links between working remotely and career development of international academics.

**2. Do I have to participate?**

Being part of this study is voluntary. If you want to be part of the study, we ask that you read the information below carefully and ask us any questions.

You can read the information below and decide at the end if you do not want to participate. If you decide not to participate this won't affect your relationship with La Trobe University.

**3. Who is being asked to participate?**

You have been asked to participate because:

1. are aged above 18 years
2. are international academics from various disciplines
3. employed and working remotely by host institution
4. are willing to complete online qualitative survey
5. are willing to share and articulate their experiences

**4. What will I be asked to do?**

If you want to take part in this study, we will ask you to participate in an online qualitative survey and the information collected will only be used for this specific study. It will take 15 minutes of your time to address the qualitative questionnaire.

If you wish to take further part in this study, you are able to participate in a semi-structured interview via Zoom which will be recorded and the information collected will only be used for this specific study. It will take 30 minutes of your time to be part of this study. In addition, copies of the transcript of the interview will be provided to you for your approval and verification prior to analysis of the interviews.

**5. What are the benefits?**

The benefit of you taking part in this study is that:

- a) You are able to share and discuss freely about your lived experiences as an international academic employed during COVID-19 and working remotely.
- b) You feel that to some extent that you are heard and your voice matters.

**6. What are the risks?**

With any study there are (1) risks we know about, (2) risks we don't know about, and (3) risks we don't expect. In this study, the only anticipated risk of undertaking the survey is that some of the questions may make you feel uncomfortable or upset. If the questions prove to be bothersome, you may wish to contact Lifeline on 13 11 14 or Beyond Blue on 1300 224 636. La Trobe University do offer counselling and mental health services and the information can be found at

<https://www.latrobe.edu.au/students/support/wellbeing/counselling>. In addition, If you experience something that you aren't sure about, please contact us immediately so we can discuss the best way to manage your concerns.

Name/Organisation	Position	Telephone	Email
Jasvir Kaur Nachatar Singh / La Trobe University	Lecturer	+61394792299	j.nachatarsingh@latrobe.edu.au

## 7. What will happen to information about me?

By clicking on the 'I agree, start questionnaire' button, this tells us you want to take part in the study.

We will **collect** information about you in ways that will not reveal who you are.

We will **store** information about you that will reveal who you are.

We will **publish** information about you in ways that will not be identified in any type of publication from this study.

We will **keep** your information for 5 years after the project is completed. After this time we will destroy all of your data.

The storage, transfer and destruction of your data will be undertaken in accordance with the [Research Data Management Policy](https://policies.latrobe.edu.au/document/view.php?id=106/) <https://policies.latrobe.edu.au/document/view.php?id=106/>.

The personal information you provide will be handled in accordance with applicable privacy laws, any health information collected will be handled in accordance with the Health Records Act 2001 (Vic). Subject to any exceptions in relevant laws, you have the right to access and correct your personal information by contacting the research team.

## 8. Will I hear about the results of the study?

We will let you know about the results of the study on your request. If you are interested in receiving a summary of the results, please contact Dr Jasvir Kaur Nachatar Singh, by email (j.nachatarsingh@latrobe.edu.au) after June 2022 and we will email you a summary of the results.

We will let you know about the results of the study on your request. If you are interested in receiving a summary of the results, please provide your relevant details to the chief investigator, Dr Jasvir Kaur Nachatar Singh, by email, and we will email you a summary of the results when they become available.

## 9. What if I change my mind?

If you no longer want to complete the questionnaire, simply close the web browser. If you change your mind after clicking on the 'Submit' button, we cannot withdraw your responses because we cannot link who you are with your questionnaire responses.

Your decision to withdraw at any point will not affect your relationship with La Trobe University or any other organisation listed.

At any time, you can choose to no longer be part of the study provided that this right is exercised within four weeks of the completion of your participation in the research study. You can let us know by:

a) Completing the 'Withdrawal of Consent Form' (provided at the end of this document) and sending it as an email attachment to Dr Singh at: j.nachatarsingh@latrobe.edu.au;

b) Calling her on +61394792299

c) Or simply emailing her as above.

Your decision to withdraw at any point will not affect your relationship with La Trobe University or any other organisation listed.

When you withdraw we will stop asking you for information. Any identifiable information about you will be withdrawn from the research study.

**10. Who can I contact for questions or want more information?**

If you would like to speak to us, please use the contact details below:

Name/Organisation	Position	Telephone	Email
Jasvir Kaur Nachatar Singh / La Trobe University	Lecturer	+61394792299	<a href="mailto:j.nachatarsingh@latrobe.edu.au">j.nachatarsingh@latrobe.edu.au</a>

**11. What if I have a complaint?**

If you have a complaint about any part of this study, please contact:

Ethics Reference Number	Position	Telephone	Email
HEC21358	Senior Research Ethics Officer	+61 3 9479 1443	<a href="mailto:humanethics@latrobe.edu.au">humanethics@latrobe.edu.au</a>



**Consent Form – Declaration by Participant**

I (the participant) have read understood the Participant Information Statement, and any questions have been answered to my satisfaction. I agree to participate in the study, I know I can withdraw at any time until [four weeks] following the collection of my data. I agree information provided by me or with my permission during the project may be included in a thesis, presentation and published in journals on the condition that I cannot be identified.

I would like my information collected for this research study to be:

Only used for this specific study

**I agree, start questionnaire**